

SANTA BARBARA CITY COLLEGE

College Planning Committee

October 1, 1985

Minutes

MEMBERS PRESENT: M. Bobgan, H.P. Fairly, P. Freeman, A. Flinck, C. Hanson,
P. Huglin, D. Oroz

MEMBERS ABSENT: J. Diaz, L. Fairly

RESOURCE PRESENT: E. Cohen, B. Miller, J. Romo, D. Sloane

GUESTS: B. Elmore, D. Fossek, P. MacDougall, P. Yuhn

I. CALL TO ORDER

The Chair called the meeting to order at 3:01 p.m.

II. CHARGE FOR CPC FOR 1985-86

A. Approach to Planning

Dr. MacDougall indicated that CPC should strive for an overall planning concept based on:

- 1) Departmental three - five year plans (plans and evaluations).
- 2) Institutional Directions Statement.
- 3) College Mission Statement.
- 4) Approach to Planning Documentation for 1985-91.
- 5) Institutional Research Data.
- 6) Three-year WSCH trends.

Dr. MacDougall noted that the college is involved in the "Statewide Comprehensive Planning Project" with the Chancellor's Office. There will be a combined meeting of DCC/CPC on October 16 to address this.

B. College Priorities for 1985-86

A handout listing the priorities, as envisioned by the Superintendent/President for 1985-86, was distributed. The major priorities are:

(over...)

- 1) Matriculation.
- 2) Learner Outcomes.
- 3) Faculty-Staff Development.
- 4) Data Processing Support.
- 5) Marketing.
- 6) Transfer.
- 7) Facilities Development.
- 8) Planning.
- 9) Research and Evaluation.
- 10) Adequate Student Skills.

C. Accreditation

Dr. MacDougall speculated that the accreditation team's findings should be positive. (Dates of visitation are October 22-24, 1985).

III. 1985-86 INSTITUTIONAL RESEARCH OBJECTIVES

Dr. MacDougall stated that he is pleased with the progress to date. Projects for 1985-86 are:

- 1) Long- and short-range enrollment projections.
- 2) Evaluation of matriculation.
- 3) Analysis of student characteristics data.
- 4) Learner outcomes.
- 5) Evaluation of remedial programs.
- 6) Evaluation of new programs.
- 7) Evaluation of instructional programs.
- 8) Part-time faculty study.
- 9) Student services program review.
- 10) Course classification/course participation patterns.

(con't...)

- 11) Enrollments/withdrawals.
- 12) Closed classes/availability (day/evening).

IV. THREE-YEAR WSCH TRENDS BY INSTRUCTIONAL DEPARTMENTS

A handout was distributed. There has been an increase in athletics, health), non-credit, and remediation while there has been a decrease in the Applied Sciences, BOE, and the Sciences.

Additional refinement of this information will be made by the Instructional Deans following analysis of the 4th week WSCH report.

Dr. MacDougall stressed that there should be heavy scrutiny of course offerings.

J. Romo suggested that WSCH should also be analyzed by FTE ratios.

- V. ENROLLMENT PICTURE (L. Fairly) (Delayed)
- VI. DEAN, STUDENT DEVELOPMENT & MATRICULATION POSITION (L. Fairly) (Delayed)
- VII. FINAL BUDGET

Final 1985-86 budget books were distributed. C. Hanson indicated the funding situation appears to be stable.

VIII. NEW/REPLACEMENT OF EQUIPMENT MONIES

J. Romo indicated the state has allocated some \$340,000 for SBCC for purchase of instructional equipment. He outlined a time frame for prioritizing and purchase of equipment. It is hoped that prioritizations will be completed by the DCC in November, 1985. A handout was distributed outlining the state's guidelines on the equipment monies.

The Chair announced that Dr. MacDougall had informally authorized immediate release of \$100,000 of the monies for purchase of equipment prioritized during 1984-85 by DCC and CPC.

M/S/C That \$100,000 of the \$340,000 equipment replacement monies be released immediately (\$25,000 to Continuing Education and \$75,000 to Credit Division) according to the state's restrictions and guidelines and DCC prioritizations of 1984-85.

(Bobgan/Flinck) Ayes - 7, Noes - 0, Abstentions - 1 (H. Fairly)

- IX. INSTRUCTIONAL SUPPLIES/COLA (J. Romo) (Delayed)
- X. "WHAT STATES SHOULD DO (AND NOT DO) TO IMPROVE UNDERGRADUATE EDUCATION (Information)

(over...)

XI. ADJOURNMENT

The meeting was adjourned at 4:28 p.m..

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* **!!! SPECIAL ANNOUNCEMENT!!!** *
* Special Meeting of CPC/DCC *
* * * * *
* On Wednesday, October 16, Dr. Chuck McIntyre, Director *
* of Analytical Studies in the Chancellor's Office will *
* meet with the College Planning Committee and the *
* Division Chair Council in room A-200 at 3³⁰p.m. to *
* discuss what is going on at the state level with regard *
* to community college planning and how this relates to *
* our own planning at the district level. In particular, *
* it is the intent of the Statewide Comprehensive *
* Planning Project, that separate plans now submitted for *
* various categorical funding programs (e.g., VEA, EOPS, *
* HSPS, facilities construction and maintenance, *
* Children's Center) will be incorporated into our *
* district five-year plan in abbreviated form, instead of *
* being submitted individually. *
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10/3/85
PH/bk

- cc: Dr. MacDougall
Instructional Deans
Student Services Deans
Department Chairs
Division Chairs
Representative Council
Student Services Deans